

(CLASSIFICATION)

64-1754

OFFICE OF THE DIRECTOR

Action Memorandum No. **A-365**Date **10 MAR 1964**

TO : Deputy Director/Science & Technology
 Attention: Assistant Director for Computer Services
 Deputy Director/Support
 Attention: Director of Security

SUBJECT : Security Compartmentation of Computer Data

REFERENCE:

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1. The centralization of considerable amounts of Agency control information and machine processes under your direction raises the fundamental issue of security and compartmentation.

2. Would you please take steps to develop a security procedure in concert with the Office of Security which provides for defined areas of compartmentation. This procedure should establish limited access to information programmed into OCS machine systems on a need-to-know basis. These restrictions apply both within your own office as well as between and among Deputy Directorates. I would envisage a list of authorized persons who may request data. Such a "bigot" list should be rigidly enforced to obtain the desired compartmentation.

3. Please prepare for my approval the necessary instruction and ground rules to effect the foregoing by 1 April 1964.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
 Executive Director-Comptroller

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Rewritten/ Retyped O/ExDir:lh (10 Mar 64)

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SUSPENSE DATE: **1 April 1964**

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 dated 9 April 1964

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